

**Fundraising Project Request Form (Students)**

**\*\*Only required if your goal is to raise more than $2,500 or you plan to ask any individual or business for $1,000 or more.**

Date: Click or tap here to enter text. Date/timeline: Click or tap here to enter text.

Name: Click or tap here to enter text. Student Organization: Click or tap here to enter text.

Phone Number: Click or tap here to enter text.Email Address: Click or tap here to enter text.

Type of Fundraising: [ ] Event [ ] Sale [ ] Direct Mail [ ] Personal Ask

Fundraising Goal: $ Click or tap here to enter text.

Project Description (Please describe the fundraising project, organization benefiting from your fundraising, who will be conducting the fundraising activities and anticipated expenses.):

Click or tap here to enter text.

Please describe what level of support is needed from the Center for Philanthropy:

Click or tap here to enter text.

Whom would you like to approach? [ ] Individuals [ ] Local Businesses [ ] Corporations

**\*\*Please list or attach a list of the names of the individuals, businesses or corporations you would like to approach.** Click or tap here to enter text.

Signature\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Vice President, The Center for Philanthropy & Alumni Engagement**

\*\*Donations to student organizations are tax deductible when processed properly.  **All** gifts of cash and checks that benefit a student organization must by processed by the Prospect Development and Data Analytics team (located in The Center for Philanthropy & Alumni Engagement). In-kind gifts valued at $250 or higher (i.e. gift cards, food donations, etc.) require a receipt for tax purposes. Please email a description of in-kind gifts valued at $250 or higher to: gifts@bw.edu. Include the name of donor, contact name if a business, complete address, value of gift and complete description.