



Conservatory Student Council Proposal Template

Name:

Year and Major:

Student ID Number:

Amount of money you are requesting (up to \$500):

Summary and description of your request and how the money will be used.

Please state the additional information listed below according to your educational enrichment reimbursement or event.

Conservatory Student Council Proposal Template

Questions? Contact Abby Leonardi aleonard21@bw.edu or Aiden Call ascall20@bw.edu

Fill out this information only as it applies to your reimbursement request.

Convention

1. Grand total of money per person:

Break down of money per person (listed below)

- a. Transportation:
 - b. Hotel:
 - c. Meals – per diem amount (all day estimate):
 - d. Registration fee:
2. Grand total of money for the event:
3. Number of students attending:

Guest Artist

1. Fee/Honorarium for guest artist:
2. Lodging:
3. Meals:

Event (e.g. Bach Party/Picnic etc.)

1. Rental:
2. Food:
3. Labor (Clean/Set up):

NOTE: Proposal must be submitted to Con Council **six** weeks before the scheduled event. This allows time for you to have your proposal approved by Student Government if you would like their financial support and also receive your money in a timely manner.