

APPLICATION FOR REINSTATEMENT

Please type all responses

Email completed application to acaddean@bw.edu

Note: To return to BW in the summer semester, reinstatement applications must be received by **May 15**.
To return to BW in the fall semester, reinstatement applications must be received by **July 31**.
To return to BW in the spring semester, reinstatement applications must be received by **November 15**.
These deadlines are firm for applications to be considered by the Academic Appeals Board.

DATE: _____ E-MAIL: _____

NAME: _____ HOME PHONE: _____

ADDRESS: _____ CELL: _____

CITY, STATE, ZIP _____ STUDENT ID #: _____

Last Semester of Attendance at BW _____ Year _____

Have you attended another college since your suspension?* Yes _____ No _____

Are you currently attending another college?* Yes _____ No _____

(If yes, indicate the name of the college) _____

***An official transcript must be sent to: Academic Affairs, 275 Eastland Road, Berea, OH 44017, ATTN: Kris Cunningham. Transcripts MUST be received at least 10 days prior to the start of BW classes.**

Are you intending to be a **full-time** _____ or **part-time** _____ student?

Respond as completely as possible to the following questions. Please write fully and carefully, as this is your opportunity to present your case to the Academic Appeals Board.

1. Summarize what you believe to be the chief reason for the academic difficulty that led to your suspension.

2. In what courses did you have difficulty and why?

3. Place a check in the space provided, for any of the following items that may have contributed to your academic problems. Explain those areas that you check.

Study Conditions Health Co-curricular activities Other
 Outside work Residence Life Adjusting to college life

4. How have you spent the time since you have been away from Baldwin Wallace?

5. What actions have you taken or what change in circumstances have prepared you to now improve your academic achievement at Baldwin Wallace?

6. Comments - Are there any other extenuating circumstances that you have not already mentioned that you feel will help the Academic Board of Appeals as they review your case?

Signature _____ Date _____

Return this form to: acaddean@bw.edu or Academic Affairs
Baldwin Wallace University
275 Eastland Road
Berea, OH 44017

You are required to appear in person before the Academic Appeals Board to review your application and answer any questions. If for some reason you cannot attend, a conference call will be arranged. The Office of Academic Affairs will contact you once your application has been received to schedule your Academic Appeals Board meeting. Please contact our office at 440-826-2251 or acaddean@bw.edu with any questions.

Please be advised, if you do not return to study at Baldwin Wallace University for the semester of reinstatement for which you applied, your academic status will undergo another administrative review to determine your eligibility for the semester you do intend to return.